

The
Update Process Schedule
for the
South Carolina School Facilities Planning and Construction Guide

March - June	Subcommittees meet and the proposed changes are posted on the Office of School Facilities (OSF) Web site in the draft guide for the following year.
July - October	Committee reviews draft guide.
September	Thirty days before the annual Committee meeting the agenda is set and posted for public viewing.
October	Annual Committee meeting – the Committee must approve any items not on the agenda for consideration.
March (following year)	The guide (with the changes) is adopted and enforcement begins on all initial plan submittals to OSF on and after the adoption date.
October – February (following year)	Public comments are received and channeled to the appropriate subcommittee for review for the next round of meetings. The guide is posted in the <i>State Register</i> for written comments.

Note: The South Carolina Public School Facilities Committee is charged with annually updating the *South Carolina School Facilities Planning and Construction Guide*. The above is a proposal to ensure a deliberative process that allows for appropriate and timely comments from the public as well as the Committee's active participation.

Public participation will be encouraged in the guide itself which will include information on whom to contact with written comments.
The process is modeled after the building code process for change.

Please submit comments in writing to one of the following addresses:

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OR

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